



HILLINGDON  
LONDON



# Education & Children's Services Policy Overview Committee

## Councillors on the Committee

Catherine Dann (Chairman)  
Judith Cooper (Vice-Chairman)  
David Benson  
Lindsay Bliss  
Peter Curling, Labour Lead  
John Hensley  
Susan O'Brien  
John Riley

**Date:** WEDNESDAY,  
7 SEPTEMBER 2011

**Time:** 7.00 PM

**Venue:** COMMITTEE ROOM 5  
CIVIC CENTRE,  
HIGH STREET,  
UXBRIDGE  
UB8 1UW

## Other Voting Representative

Anthony Little, Roman Catholic Diocesan.

**Meeting  
Details:** Members of the Public and  
Press are welcome to attend  
this meeting

**This agenda and associated  
reports can be made available  
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request. Please contact us for  
further information.**

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INVESTOR IN PEOPLE

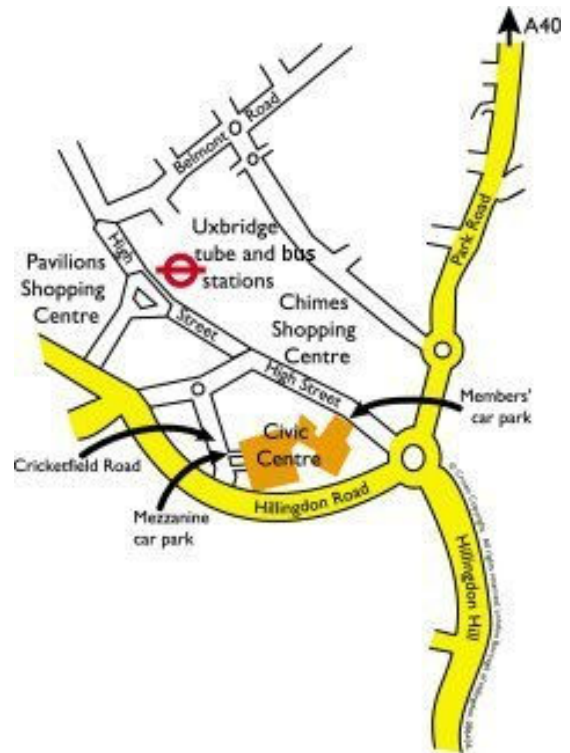
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## ***Terms of Reference***

**The Constitution defines the terms of reference for Policy Overview Committees as:**

**The Following Terms of Reference are Common to all Policy Overview Committees (referred to below as “The overview role”):**

1. To conduct reviews of policy, services or aspects of service which have either been referred by Cabinet, relate to the Cabinet Forward Plan, or have been chosen by the Committee according to the agreed criteria for selecting such reviews;
2. To monitor the performance of the Council services within their remit (including the management of finances and risk);
3. To comment on the proposed annual service and budget plans for the Council services within their remit before final approval by Cabinet and Council;
4. To consider the Forward Plan and comment as appropriate to the decision maker on Key Decisions which relate to services within their remit (before they are taken by the Cabinet);
5. To review or scrutinise decisions made or actions taken by the Cabinet, a Cabinet Member, a Council Committee or an officer.
6. To make reports and recommendations to the Council, the Leader, the Cabinet, a Policy Overview Committee or any other Council

**This Committee performs the policy overview role outlined above in relation to:**

1. All of the functions of the Council as an education authority under the Education Acts, School Standards and Framework Act 1998 and all other relevant legislation in force from time to time;
2. Pre-school and the Council's work with the Early Years Development and Childcare Partnership
3. The Youth Service and the Council's work with the Connexions Service and Partnership;
4. Social Care Services for Children, Young Persons, and Children with Special Needs.

# Agenda

## **Chairman's Announcements**

- 1 Apologies for Absence
- 2 Declarations of Interest in matters coming before this meeting.
- 3 To confirm that all items marked Part 1 will be considered in Public and all Part 2 items will be considered in Private
- 4 Matters that have been notified in advance or urgent
- 5 To receive the minutes of the previous meeting Pages 1 – 6
- 6 Integrated Youth Support Update Pages 7 – 10
- 7 Short Breaks Update Pages 11 – 14
- 8 First Major Review - Witness Session 1 Pages 15 – 24
- 9 Forward Plan 2011/2012 Pages 25 – 30
- 10 Work Programme 2011/2012 Pages 31 – 34
- 11 Any Other items the Chairman agrees are relevant or urgent.